

## Small Commercial and Personal Lines

## ITC and payment verification agency alerts

The Hanover offers you the convenient option to receive email notifications for important agency information. Two notifications you can opt into are: intent to cancel and verification of payment. To sign up to receive these notifications, follow the easy steps outlined below.

## Step 1

Visit **The Agency Place** (TAP) to get started. From the TAP homepage go to left hand navigation and select **"Agency Tools."** 



Select **"View your capabilities"** under the Agent tools and capabilities dashboard.



Your eDelivery options will appear for your open producer codes. Select "**Opt in/out**" to sign up for "**Intent to cancel**" and/or "**Verification of payments**".



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